



Rotaract in Great Britain & Ireland

A Multi-District Information Organisation for RI Districts 1010 – 1290
www.rotaract.org.uk



Changing your Rotaract Club Name

It is not possible to just decide to change your club name without permission, as you are registered with Rotary International

If your club is considering changing their name then do think carefully about what to change it to so that it still has meaning in your local area and try to link it with a town in the area to give the club a physical location.

If you do decide to change your club name you need to follow these steps to make it official:

1. Talk to your sponsoring Rotary Club to seek their permission to change your club name.
2. Speak to your Rotaract District Chairman to keep them in the loop and see if they can offer any assistance.
3. Write a joint letter to your Rotary District Governor detailing what you want to change your club name to and why and ask for their approval. Make sure this is signed by both the President of your Rotaract Club and the President of your Sponsoring Rotary Club.
4. Once your District Governor has given their approval write a joint letter detailing the old club name, the new club name, your district number, sponsoring rotary club etc and ask that your club information be updated. Get this letter signed by the Rotaract Club President, Sponsoring Rotary Club President and Rotary District Governor and send copies of it to Rotaract in Great Britain & Ireland, Rotary in Great Britain & Ireland and Rotary International.
5. Don't forget to update your club website and any information in the public domain about your club.

For more information please contact the Rotaract in Great Britain & Ireland Membership & Extension Officer: membership@rotaract.org.uk

Document Control
Written By: Lisa Burnet
Date: May 2009
Version: 1